

minutes of the meeting

Date: 14/12/2019

Shri Vidya Viaks Mandal's
Shri Sant Damaji Mahavidyalaya, Mangalwedha

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2019-20

Minutes of the Meeting & ATR

minutes of the meeting.

Date: 18/07/2019



Internal quality assurance cell
IQAC.
Academic year - 2019-20.

The first meeting of college IQAC was held on Thursday 18th July 2019 at 11:30 am. in office of the IQAC.

The following members were present in the meeting.

- 1) Hon'ble shri. Rahul shah.
- 2) Adv. shri R.D. Joshi
- 3) shri Nitesh marda.
- 4) Dr. madhar Raul
- 5) Prof. A.S. Khat
- 6) Prof. H.R. Nagtilak.
- 7) Prof. D.S. Kalabe
- 8) Prof. A.J. Jadhav
- 9) Dr. A.S. mane
- 10) Dr. S.S. Shivsharan
- 11) Prof. N.R. Jagtap.
- 12) Prof. Gailwad D.S.
- 13) Dr. Garicare R.B.
- 14) shri Atul Ingale
- 15) shri vijay Hajare
- 16) shri satish Dattu

Handwritten signature: Gailwad

Handwritten signature: Khat

Handwritten signature: Kalabe

Handwritten signature: Jadhav

Handwritten signature: mane

Handwritten signature: Shivsharan

Handwritten signature: D.S. Gailwad

Handwritten signature: R.B. Garicare

Handwritten signature: Atul Ingale

members Absent:

- 1) shri: vijay Hajare
- 2) shri: satish dattu
- 3) Prof. N.R. Jagtap

Handwritten signature: Principal

Minutes of the first meeting of the college IQAC held on Thursday 18th July 2019 at 11:30 a.m. in the IQAC office.

The first meeting of IQAC was conducted under the chairmanship principal Dr. N. B. Pawar. The meeting started with welcoming all the members of IQAC by Principal Prof. Dr. N. B. Pawar Chairman of IQAC. At the outset Dr. N. B. Pawar (Principal) has explained the importance of IQAC decision in the functioning of the college.

The following issues were raised by members during the discussion and action taken report.

- 1) The IQAC co-ordinator Dr. P. M. Honrao ^{read} ~~read out~~ minutes of last meeting of IQAC held on 22/04/2019 after a brief discussion the minutes of the previous meeting were approved and confirmed.
- 2) University B.A./B.Com. examination march/april 2019 & specially last year student results were presented by principal Dr. N. B. Pawar. Overall college results the present members were satisfied about performance of students and congratulated to students and teachers.
- 3) Hon'ble Principal Prof. N. B. Pawar briefed to the committee about the college enhancing quality parameters i.e. academic and research performance of various departments and working committees in the last academic year-2018-19. Present members congratulated and well-wishes to Hon'ble principal Dr. N. B. Pawar has been appointed as 'ASSOR' NAAC peer team member by NAAC Bangalore.

4) After examined details about admission process as well as number of admitted students of concerned programme i.e. B.A./B.com./B.sc. present members expressed their satisfaction,

However, ~~from~~ present member, Dr. madhav Raut expressed and suggested about the branding & set the benchmarking of the college and to take initiatives for attract the students for seeking admission in the college. moreover Principal Dr. N. B. Pawar informed present members about the status of appointment of G.H.B. teaching staff for the academic year 2019-20.

5) The present members took details review of the college existing web-site in this connection Hon'ble Rahul Shah had suggested re-design college website up the 31st August 2019. All present members were agreed this suggestion.

6) The IQAC - CO-ordinator Dr. P. M. Honras has informed and expressed importance of organizing "Intellectual Property Right" (IPR) workshop for the students and faculty members. present members were agreed and approved to be conduct workshop on IPR, also the tentative dates were finalized i.e. last week of August 2019. moreover the IPR workshop ^{to} be conduct by IQAC ~~the~~ steering committee members.

7) It was decided to organize conference of Dept. marathi and Hindi. ~~the~~ respectively.

8) The committee discussed different issues related to formation in the legal term registration of college alumni association. It was pointed out

by Dr. Madhar Raul he had expressed the details about process of alumni association after the detailed discussion on this matter it was decided that expediate this legal process up to end August 2019.

However, Hon'ble Rahul Shah has suggested to arrange Parents association meet in the month of September 2019.

9) Co-ordinator-IQAC - Dr. P. M. Honrao has informed all present members about the proper, effective, implementation of mentor-mentee scheme. The present members recommended that students allotment under only full time faculty members. Also it was pointed out by members that it would be allotment of students list display on notice board of college.

However it was suggested that present member Dr. Madhar Raul ~~is~~ has expressed their view and intent to members to be need prepare Plan of mentor-mentee scheme (activity) were deceminate to students.

10) The members present took review of the new online AQAR of college for academic year 2018-19 it was ~~decided~~ pointed out by Dr. P. M. Honrao IQAC - Co-ordinator that it is essential to correction name of college on AISHE portal for submitting AQAR in the new format to NAAC Bangalore.

11) The present members were agreed and it was decided that all department ~~and~~ should be



- 12.) After detailed discussion on add on course to be start by department of economics on stock market Trading and investment management. It was finalized and approved the course and start ~~this~~ from this course from the academic year 2019-20.
- 13.) Hon'ble Dr. N. B. Pawar Chairman of IQAC committee briefed to all present members about regular appointment of teaching post. The principal informed the all members that the state government has currently banned on the regular recruitment of teaching staff.
- 14.) After getting details about existing ICT facility and number of computers in the college, it was decided that all Head of the departments member will take care and intent to respectively faculty members of the department for the uses of ICT facility for effective teaching, learning process.
- 15.) It was decided that to be prepare institutional Policy of maintenance and effective uses of ICT. However, Hon'ble Ramesh Joshi suggested to upgrade ICT facility.
- 16.) About the mou's collaborations, linkages it was decided that setting up of such educational institution in industry, NAO's. The college ^{would} be assigned such types of mou's with SEVEERI, Pani foundation, Urban Bank mangalwedha etc. etc. for effective implementation of above linkages mou's, collaboration.
- 17.) The committee discussed on different issues

It was decided that to be organize professional development programme for faculty and to be arrange full day training session ~~for~~ ^{on} office data management for non-teaching office staff.

18) The IQAC has been developed new forms for all stakeholders. It was decided that HOD's and chairpersons of working committees will take care of getting feedback from students and faculty.

However - co-ordinator IQAC will be take care of student satisfaction survey (SSS)

19) Principal / chairman suggested that IQAC will prepare academic calendar & activity plans after getting planning of different departments and working committees.

20) It was decided that to be organise orientation session by senior faculty members for new joined B.Sc. teaching staff.

21) Hon'ble Rahul Shah mentioned that to be reviewed ~~it~~ and prepare prospective plan for college by principal Dr. N.B. Pawar.

22) All the member ~~were~~ suggested that ^{to} prepare and arrange academic & administration audit at the end of current academic year 2019-20

23) As there was no ~~the~~ ^{item} other issues for the discussion the meeting was ended with formal vote of thanks by the adjourned

Ref: IQAC-ATR-1/2019-20/01 Date: 22/10/2019

Action Taken Report (ATR)

(For IQAC meeting held on 18th July 2019)


The ATR of IQAC meeting held on 22/10/2019 at 11.30 a.m in the office of

IQAC, Shri Sant Damaji Mahavidyalaya ,Mangalwedha, is as follows:

Sr.No	Recommendation	Action taken
1	It is decided to update and re-design college website.	Updating of college website is almost completed and it is ready for launch upon activation for the same.
2	It is decided to organize workshop on IPR awareness.	One day workshop on Intellectual property right and patent filing was organized on 13 th Sep.2019.
3	implementation of innovative approaches mentor –Mentee scheme need to be effective initiated	It has been implemented
4	Run the courses Add on/value added courses for strengthening teaching –learning process.	Department of economics
5	Students satisfactory survey (SSS).	completed
6	academic calendar & activity planning for the academic year 2019-20	completed


IQAC Coordinator
Shri Sant Damaji Mahavidyalaya,
Mangalwedha




Principal
Shri Sant Damaji Mahavidyalaya
Mangalwedha.

IQAC IInd meeting - 2019-20

minutes of the meeting



Date: 22/10/2019

The second meeting of the college IQAC was held on Tuesday 22th October 2019 at 11:00 am in the office of the IQAC.

The following members were present in the meeting.

- 1) Hon'ble Shri Rahul S. Shah
- 2) Adv. Shri R.D. Joshi
- 3) C.A. Shri Nilesh Marda
- 4) Dr. Madhav K. Raul
- 5) Prof. A.S. Khot
- 6) Prof. H.R. Nagtilak
- 7) Prof. D.S. Kasabe
- 8) ^{Dr.} Prof. A.J. Jadhav
- 9) Dr. A.S. Mane
- 10) Prof. D.S. Gaikwad
- 11) → N.R. Jagtap.
- 12) → Shivshankar S.S.
- 13) Dr. Gaukare R.B.
- 14) Atal Inyale
- 15) Miss Lokesh S.H.
- 16)
- 17)

Rahul

Joshi

Khot

Kasabe

Jadhav

Mane

Gaikwad

Jagtap

Shivshankar

Rahul

Parmeshwar

IQAC Coordinator
Shri Sant Damaji Mahavidyalaya,
Mangalwedha

Parmeshwar

Principal
Shri Sant Damaji Mahavidyalaya,
Mangalwedha.



as-elas - gntitoom bn II JAGE

gntitoom gnt to 2019/10

The second meeting of the Internal quality Assurance cell for the academic year 2019-20 was held on Tuesday 22nd October 2019 at 10:30 a.m. in the IGAC Cell of Shri Sant Damaji Malaviya College, the meeting was chaired by Hon'ble Principal Dr. N. B. Pawar.

At the outset Dr. P. M. Honrao IGAC co-ordinator welcomed the chairperson of the meeting, Principal Dr. N. B. Pawar and Hon'ble Shri Rahul Shah co-ordinator of Shri Vidya Vikas Mandal's and all members of the IGAC. The following Agenda items were discussed during the meeting and it was unanimously resolved to implement them.

meeting Agenda - 1

The minutes of the previous meeting held on 18/07/2019 was read by the co-ordinator and after the brief discussion the minutes of the previous meeting were approved and confirmed.

Agenda - 2.

Hon'ble Principal Prof. Dr. N. B. Pawar briefed to the members about the best practices i.e. building the Percolation tank in Ganeshwadi adolpa village by N.S.S. volunteers and achievement of Gymkhana and Physical training center. After the detailed discussion present members expressed their satisfaction.

Agenda - 3.

With the permission of chair, it was decided to conduct initial meeting of all alumni of the college on 28th Nov. 2019 in the college and to form alumni as per NA guideline (alumni association with registered.)

Agenda - 4.

The present members took detailed reviews of the college existing IT facilities of the college it was decided that required IT facilities to ensure and update all facilities.

Agenda - 5.

Honible Dr. N. B. Pawar Chairman of IQAC Committee briefed to all present members about college has adopted and implemented of e-governance in area of operation i.e. Planning and development, administration finance and accounts, students admission and support as well as examination. After the detailed discussion it was decided that the college registered on PFMS Portal for DBT.

Agenda - 6.

After the review of all working committees and cells minutes of meetings and implementation their resolutions. It was decided that to all cells and committees resolutions to be implement effectively with concerned in-charge faculty.

Agenda - 7.

Reviewed and decided to the NAAC peer-team recommendation certain suggestions for improving of the college.

Agenda - 8

Present member suggested and with the permission of the chair, it was decided that establishment of primary health check-up center at college campus for students, faculty, non-teaching staff. However Honible

with shri sattya sai charitable trust mangalwedha for visiting doctor in the college.

Agenda - 9

It was decided that to prepare budget allocation for infrastructure augmentation for college.

Agenda - 10

Reviewed and finalized that concerned departments i.e. sports, office and library purchase required of all concerned books, equipment, material etc.

Agenda - 11 - For the safety measures to the college girl student and ^{women} employees. After examining and reviewing it was decided to install CCTV system in college campus. However, present member Prof. H.R. Nagtilak expressed and suggested about the importance of CCTV system. After the detailed discussion of all members were agreed with installation of CCTV in the college campus.

Agenda - 12

The present members took detailed review of the college existing annual power requirement by renewable energy sources (in KWH). It was decided that to conduct energy audit for replacing the existing tube lights into LED bulbs.

Agenda - 13

As there was no other item/issues for the discussion the meeting was ended with formal vote of thanks by the IQAC-co-ordinator Dr. P.M. Honrao.

Ref: IQAC-ATR-2/2019-20/02 Date: 15/02/2020

Action Taken Report (ATR)

(For IQAC meeting held on 22nd Oct. 2019)


The ATR of IQAC meeting held on 15/02/2020 at 11.00 a.m in the office of

IQAC, Shri Sant Damaji Mahavidyalaya, Mangalwedha, is as follows:

Sr.No	Recommendation	Action taken
1	It is decided to updates adequate IT facilities	Updated partially IT facilities
2	It is decided to effective implementation of E-governance in area of operation	Implemented Working E-governance in office.
3	It is effective implementation of NAAC peer-team recommendation certain suggestions to improving of the institution	Partially implemented specially classroom infrastructure.
4	It is decided establishment of primary health check-up centre	Concern Hospital & Doctor communicated and establishment is processed.


IQAC Coordinator
Shri Sant Damaji Mahavidyalaya,
Mangalwedha




Principal
Shri Sant Damaji Mahavidyalaya
Mangalwedha.

Minutes of the meeting

The third meeting of the college IQAC was held on

The following members were present in the meeting.

- 1) Hon'ble Shri Rahul Shah
- 2) Adv. Shri. R. D. Joshi
- 3) Shri Nilesh marda
- 4) Dr. madhav Raul
- 5) ~~Prof. A.S. Khot~~
- 6) Shri. Ajit shinde
- 7) Prof. H.A. Nagtilak
- 8) Prof. D.S. kasabe
- 9) Prof. A.J. Tadhar
- 10) Dr. A.S. mane
- 11) Dr. S.S. shirsharan
- 12) Prof. N.R. Jagtap
- 13) Prof. Gaikwad D.S.
- 14) Dr. Garkare R.B.
- 15) Prof. Khot A.S.
- 16) Smt. Lokare S.H.
- 17) Shri Atul Ingale
- 18) Miss Radhika In Thengiel
- 19) Shri Navtre Sachin Bhimrao

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June

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Radhika In Thengiel
Sachin Navtre

Pamresh
Co-ordinator
IQAC

The third meeting of the internal quality assurance cell for the academic year 2019-20 was held on Saturday 15th Feb. 2020 at 10:30 am. in the IQAC cell of Shri Sant Damji Mahavidyalaya, Mangalwadi, the meeting was chaired by Principal Dr. N. B. Pawar.

At the outset Co-ordinator welcomed the chairperson and all the Hon'ble members of IQAC. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them.

1) meeting Agenda :- I.:

The minutes of the previous meeting held on 22/10/2019 were read out by the Principal and after brief discussion on the minutes of the previous meeting were approved and confirmed.

2) Agenda item. II.:

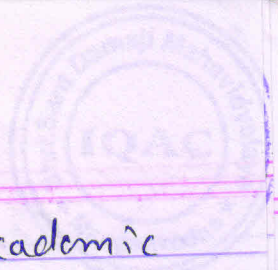
It is resolved that to conduct all departments and cells feedback ~~form~~ from all stakeholders i.e. students, alumni, parents, employee in addition to that it is resolved that student satisfaction survey to be conducted via - online.

3) Agenda item - III.:

It is decided to organize activity for promotion of universal values and ethics in the month of Feb. 2020.

4) Agenda item - IV.:

Principal Dr. N. B. Pawar emphasised that detailed report of the progress of all working committees and cells of the college



- department achievement in the current academic year - 2019-20.

5.) Agenda item V :-

with respect to the functioning of IQAC as per the objectives and quality enhancement process it was agreed and finalized to organize one day training programme for office staff and at the same time provide supportive measures to the effective implementation of the office work. moreover Hon'ble member Adv. R. D. JOSHI has suggested that IQAC members are part of the peer group in the college and try to bring in transparency, efficiency, accountability & fair distribution of work among the colleagues.

6.) Agenda item - VI

Hon'ble Principal Dr. N. B. Pawar explained the quality enhancement dimension of the institution concern which would address the need of green, Energy and Gender audit conduct in the next academic year and it was decided that to conduct this audit as per the NAAC manual under IQAC and provision to be made for financial assistance for completion.

7.) Agenda item - VII :-

with the permission of chair the member Shri Nitesh marda has raised importance and suggested to ^{need} install CCTV in reading room for monitoring students learning process and support to mentoring process.

The meeting was ended with formal vote of thanks by the IQAC-coordinator

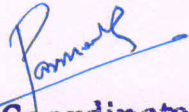
Ref: IQAC-ATR-3/2019-20/03 Date: 23/06/2020

Action Taken Report (ATR)

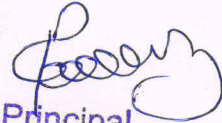
(For IQAC meeting held on 15th feb. 2020)

The ATR of IQAC meeting held on 23/06/2020 at 11.30 a.m in the office of IQAC, Shri Sant Damaji Mahavidyalaya, Mangalwedha, is as follows:

Sr.No	Recommendation	Action taken
1	It is decided to Conduct SSS.	It was completed
2	It is decided workout for feedback from different stakeholders	Collected feedback from in-house students
3	implementation of innovative approaches mentor –Mentee scheme need to be effective initiated	It has been implemented
4	It decided conduct activity for promotion of universal value and ethics	Activity are conducted by Cultural & NSS committee


IQAC Coordinator
Shri Sant Damaji Mahavidyalaya,
Mangalwedha




Principal
Shri Sant Damaji Mahavidyalaya
Mangalwedha.